



Kingston Conservation Advisory Council  
Monthly Meeting, City Hall  
Minutes  
January 3, 2013 6:30-8:30 pm

**Attendance:**

Julie Noble, Chair

Gregg Swanzey

Lillian Childress

Judith Deming

Casey Schwarz

Diane Bonavita

**Welcome and Call to Order:** 6:41 pm

There was no public comment.

**Minutes:** The December 2012 CAC minutes were accepted with no amendments: C. Schwarz moved to accept, J. Deming seconded. Motion carried 6-0.

**Old Business:**

**1) CAC Membership**

There was discussion about members who have received letters of appointment, and who still has to sign the oath of office. Each CAC member must also revise or create a short bio for the website. Additionally, a committee chair for the next year was elected. C. Schwarz moved to nominate J. Noble to be chair, J. Deming seconded, vote was unanimous 6-0.

**2) Meeting Dates**

Julie passed out a calendar for meeting dates of the Kingston CAC meetings as well as the dates for the Planning Board, Public Safety Committee, the UC Environmental Management Council. Liaisons to the various committees for this year were decided, and the date for the July CAC meeting was left TBA.

**3) Open Space/NRI Committee**

There was discussion about the outreach efforts for the open space project, so far which have been going well. There was confusion as to whether the project will be set down and returned to in the spring. The main focus of the discussion was to gather a list of members for the new Open

Space/ NRI Committee. A list of members was not finalized, but several people were mentioned to be outreached too in order to soon make a concrete list of members. Julie will speak with Emilie about Chairing.

#### **4) Planning Board**

The CAC first reviewed the planning board agenda together. The discussion then centered around the Kingston Meadows project. Since the project had been denied by the county planning board, it was unclear how much significance this would have on the continuation of the project. It was agreed that the CAC will wait for more information on the project before submitting any more formal comments to the Kingston Planning Board.

#### **New Business:**

##### **1) Year End Report**

At the end of every year, the CAC must produce a Year End Report. Topics discussed in adding to this year's report were letters of support written by the CAC, our creation of the waterfront task force, professional development by CAC members, and CAC liaisons to other committees.

##### **2) 2013 Goals**

The CAC's goals for 2013 were discussed, including creating conservation guidelines for the planning department, non-toxic landscaping, and forming a Natural Resources Committee, in addition to continuing with current projects.

#### **Updates**

##### **1) Green Guide**

J.Deming, who has been working on updating the guide, said that it is not a workable plan for something that must be constantly updated. It was then discussed what format the Green Guide could be presented in. Putting it in a blog form was discussed, as well as a page on the CAC website, and also as simply posts on the CAC Facebook page. The discussion then segued into the topic of the CAC Facebook page, which could be used to convey similar information as the Green Guide and spread awareness about the CAC, but must be updated frequently.

##### **2) Climate Smart Task Force**

J.Noble reported that the Climate Smart Task force is meeting with the engineering firm VHB to decide how to prioritize the initiatives in the *Climate Action Plan*.

**Adjourn:** C. Schwarz moved and J.Deming Seconded to adjourn the meeting. Meeting adjourned at 8:40 pm.

**NEXT MEETING:** February 7, 2013, 6:30-8:30 pm

*Respectfully submitted by Lillian Childress*